



**DC WEST**  
**COMMUNITY SCHOOLS**

CREATING PASSIONATE LEARNERS

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It is the intent of DC West to provide early education opportunities for children ages 3 and 4 years old. Since the beginning, parents have recognized the quality experiences our early education staff has provided for our children. In an attempt to use our resources to meet the needs of our students, we have established a priority list for making decisions regarding student participation. While we are willing to track requests for participation, the priority list will be used each year to address the changing requests of our student population. In addition to the following, all required paperwork/documents and tuition will need to be submitted prior to starting in the program. Placements are finalized by the end of May. All students on the waiting list will be contacted to schedule a screening. Screenings will be held twice a year, once in the Fall and once upon return from winter break.

**First Priority**

- Students that are required by law to participate or given a preference in the preschool program

**Second Priority**

- Resident students who are four-years old on or before July 31 of the school year

**Third Priority**

- Resident students who are three-years old on or before July 31 of the school year

**Fourth Priority**

- Non-resident students who are not eligible to enroll in kindergarten, meeting one of the following criteria in order of priority:
  - o staff members children
  - o students with a sibling currently enrolled at DC West grades K-12 who plan to option enroll and attend kindergarten at DC West